For all schools and principals

S060-2012 Personal Goods Brought to School at Owner’s Risk

Main Points

- Personal property is often brought to school by students, staff and visitors. This can include mobile phones, electronic games, calculators, toys, musical instruments, sporting equipment, and cars parked on school premises.

- The Department of Education and Early Childhood Development does not hold insurance for personal property brought to schools and it has no capacity to pay for any loss or damage to such property.

- Principals are requested to remind staff, students and parents/guardians of this at the beginning of this academic year. Staff and students should be discouraged from bringing any unnecessary or particularly valuable items to school.

Actions Required

- This information should be provided to parents/guardians and students through the school prospectus or other documentation at the beginning of each year or upon subsequent enrolment.

- Staff should also be provided with a copy of this circular.

Additional Information


- For further information, please contact:
  - David Pool, ph: 9637 3533 or pool.david.r@edumail.vic.gov.au or
  - Ian Wallis, ph: 9637 3137 or wallis.ian.a@edumail.vic.gov.au

Claire Britchford
Chief Finance Officer
Financial Services Division