Korumburra Secondary College

“Quality Education in a Caring Environment”
Contents

Principal’s Welcome ................................................................................................. 4
Contacting the School ............................................................................................. 5
Term Dates for 2014 ............................................................................................... 5
About the School ....................................................................................................... 6
  Vision ......................................................................................................................... 7
  School and Sub School Structure .............................................................................. 7
School Charges – Years 10 to 12, 2014 ................................................................ 7
College Uniform ......................................................................................................... 8
  College Uniform Policy ............................................................................................. 8
  Uniform Price List ..................................................................................................... 10
At School .................................................................................................................... 11
  Structure of the Day .................................................................................................. 11
  Bell Times .................................................................................................................. 11
  Lockers ....................................................................................................................... 12
  Sick Bay ..................................................................................................................... 12
  Travelling To and From School ................................................................................ 12
  Canteen ...................................................................................................................... 12
  Student Wellbeing Support ..................................................................................... 12
  Additional Study Assistance ..................................................................................... 12
  Enrichment Program ................................................................................................. 13
  Instrumental Music Program ..................................................................................... 14
Communication Between School and Home ............................................................ 14
  School Planners ....................................................................................................... 14
  Reports and Parent/Teacher Conferences ................................................................. 14
  School Newsletter ..................................................................................................... 14
  School Website ......................................................................................................... 14
School Map ............................................................................................................... 15
Principal’s Welcome

Korumburra Secondary College has a proud history of providing a range of learning experiences for students within the local area. It provides a preparation for further tertiary studies beyond school and for a wide range of workplaces.

Our students go into the world with enthusiasm and skills. Our experienced and talented staff are focused on knowing the students as learners and helping them achieve their personal best and fulfilling our motto to ‘Aim High.’

Korumburra Secondary College prepares students with a comprehensive curriculum that ensures essential academic achievement and applied learning competency, including strong foundations in literacy and numeracy, science and the humanities. In addition, it has exciting, creative programs in the arts and technologies.

Senior students can undertake a range of pathways, including VCE, VET and VCAL. Korumburra Secondary College offers every student a challenging, supportive and enjoyable learning environment.

We welcome you into our learning community.

Terry Harrington  
Principal

John Wilson  
Assistant Principal
Contacting the School

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>Mr Terry Harrington</td>
</tr>
<tr>
<td>Assistant Principal</td>
<td>Mr John Wilson</td>
</tr>
<tr>
<td>Senior School Co-ordinator</td>
<td>Ms Joanne Parsons</td>
</tr>
<tr>
<td>Year 10 Co-ordinator</td>
<td>Mr Ben Stein</td>
</tr>
<tr>
<td>Year 11 Co-ordinator</td>
<td>Mrs Joanne Taylor</td>
</tr>
<tr>
<td>Year 12 Co-ordinator</td>
<td>Ms Orla McCarthy</td>
</tr>
<tr>
<td>VCAL/VET Co-ordinator</td>
<td>Mrs Stacie Witton</td>
</tr>
</tbody>
</table>

School Address
Jumbunna Rd
Korumburra VIC 3950

Mailing Address
Private Bag 2
Korumburra VIC 3950

School Phone
03 5655 1566

School Facsimile
03 5655 2673

School Email
korumburra.sc@edumail.vic.gov.au

School Website
www.korumburra.vic.edu.au

Term Dates for 2014

<table>
<thead>
<tr>
<th></th>
<th>Commences</th>
<th>Finishes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Term 1</td>
<td>Wednesday 29th January</td>
<td>Friday 4th April</td>
</tr>
<tr>
<td>Term 2</td>
<td>Monday 22nd April</td>
<td>Friday 27th June</td>
</tr>
<tr>
<td>Term 3</td>
<td>Monday 14th July</td>
<td>Friday 19th September</td>
</tr>
<tr>
<td>Term 4</td>
<td>Monday 6th October</td>
<td>Friday 19th December</td>
</tr>
</tbody>
</table>

Regular General Office hours are 8.00am to 4.45pm.
About the School

Korumburra Secondary College has been providing Quality Education in a Caring Community for the students from Korumburra, Bena, Loch, Poowong, Nyora, Kardella, Jumbunna, Moyarra and the many surrounding townships for over 50 years.

With an enrolment of around 440 students and 71 teachers and support staff, the college provides a diverse range of educational opportunities for our students to eventually enable them to access tertiary education, as well as apprenticeships and careers in local businesses. Throughout its history, the College has a strong emphasis on developing personal and social skills through the encouragement of co-operation, self discipline and caring for others. The College expects that students will be committed to a high level of achievement, to work to the best of their ability, be active in and responsible for their learning and show care and respect for college, teachers, other students and the environment. In 2012 we introduced the Positive Behaviours Program for the explicit teaching of respectful behaviour.

Korumburra Secondary College is co-educational and enrols students from years 7-12, aiming to provide a challenging and sequential curriculum that is responsive to the Victorian Essential Learning Standards (AUSVELS) for year 7-10, National Curriculum, Victorian Certificate of Education (VCE) and Victorian Certificate of Applied Learning (VCAL).

Twice a year students are assessed not only by teachers, but through the On Demand testing provided through the VCAA (Victorian Curriculum and Assessment Authority). This provides students and teachers with a clear picture of student progress, strengths and areas for improvement or modification. This assessment tool, along with teacher recommendation supports counselling for accelerated learning in Years 7 – 9 and advancement into VCE units early in Years 10-12.

2013 was the first year that Year 7 & 10 students leased netbooks to support their learning. Classrooms are fitted with interactive data projectors designed to engage students in learning through the use of technology.

A Learning Assistance Program (LAP) enabled by parents and community volunteers, is available to students who may have difficulty settling into secondary schooling or may have social needs. The Literacy and Numeracy Intervention Program (LINK) provides intensive instruction for students identified through assessment who need foundational literacy and numeracy skills.

Year 10 students who are seeking a VCAL Certificate are introduced to Foundation VCAL Units in Year 10 three days per week, and attend Coal Creek for one day as an employee, as well as one day of theory lessons.

The College offers a variety of alternative experiences which include the South Gippsland School Music Program (SGSMP); athletics, swimming and cross country events; interschool sport; Outdoor Education courses; school drama performances; ‘A Night to Remember’ – a display of student performances; community service and many extra-curricular activities at lunchtimes. Selected students in Year 9 also have the opportunity to attend a Student Leadership School.

A very experienced team of Education Support Officers support our students who are funded for extra care.

Student welfare is carefully monitored and addressed proactively by our Assistant Principal, Sub School Coordinators, Welfare Coordinator, School Nurse, Chaplain and visiting specialists.

Our College will conduct a review of our programs and processes in 2013 and set a new Strategic Plan for the next four years. However, our focus will continue to be on strengthening student numeracy and literacy skills, as well as improving VCE/VCAL results. Integral to this is the
development of personal and social skills to enable our students to be active, resourceful and respectful citizens in our local and broader community.

Vision

Quality Education in a Caring Community encapsulates the key elements of the College’s vision to provide and promote a co-operative learning environment which supports, develops and extends each student in our care, preparing them for effective participation in society.

School and Sub School Structure

Sub Schools provide smaller communities in a larger school structure. At Korumburra Secondary College we have two Sub Schools:

- Middle School – Years 7, 8 and 9
- Senior School – Years 10, 11 and 12

School Charges – Years 10 to 12, 2014

We have a strong commitment in providing a broad range of curriculum choices that allow your child to prepare themselves well for further study and employment. The range of experiences given to our students in Year 10, 11 & 12 provide a valuable basis for the future choices that your child will need to make to gain the best possible education.

Korumburra Secondary College is committed to providing a high quality learning environment for all students. We believe that this makes a significant contribution to our students educational outcomes and enjoyment of their secondary school experience.

Over recent years, Korumburra Secondary College has been working hard to expand the range of resources available to students and to upgrade and improve the standard of the College facilities and grounds to meet the expectations of our students and the school community.

The College receives much of its funding through Government grants, however, these grants alone are not sufficient to provide the quality of facilities and programs we regard as essential for your child. To assist the College to bridge the gap between government funding and actual costs, the following charges apply to all students.

There are two main types of financial contributions, both of which have been discussed and approved by our School Council.

1. Building fund contribution
2. Subject Materials Charges

The general school contributions are used to supplement and enhance the schools buildings and renovations and upgrading school facilities. Our Music room has been carpeted, painted and refurbished. Their payment is voluntary; however, our school welcomes your contribution as this will significantly increase our resources.

The subject material charges are used to cover the costs of materials used and consumed by students in a particular subject. Since students use these materials they need to pay this amount.

The Business Manager will be pleased to discuss any difficulties with you, in confidence, financial assistance, and payment by instalments. The College also offers EFTPOS, BPAY and Centrepay arrangements or over the phone by CREDIT CARD.

Students that require the payment of a subject materials charge will be expected to pay this. If due to financial difficulties payment in full or part thereof is not possible it is recommended that an application for student assistance be made.
College Uniform

College Uniform Policy

Guiding Principles
By having a compulsory uniform the College aims to:
• promote a positive image of our school in the community;
• encourage a sense of pride and belonging amongst our students; and
• identify our students as belonging to the College.

Expectations
All students of Korumburra Secondary College are expected to wear full school uniform every day. The uniform must be worn to and from school, at lunchtime and recess, and on all school excursions. The manner in which the uniform is worn reflects pride in the College, and therefore we ask that the uniforms be:
• clean;
• in a state of good repair;
• appropriately fitted; and
• worn without non-uniform garments being visible (only plain white t-shirts are acceptable to be worn under the school polo top).

Implementation
If, for any reason, a student attends school out of uniform, they must report to the Year Level Co-ordinator to obtain a uniform pass before going to class.

Specifications
Hats
Students are encouraged to be ‘sun smart’ by wearing a hat for outside activities, especially during terms 1 and 4. Hats must not be worn inside or taken to classes.

Runners
Runners are only to be worn during Physical Education or Sports lessons, or for lunchtime sport.

Jacket
Only the College jacket is to be worn at school and to or from school.

Summer Uniform
Summer Uniform is white or royal blue polo shirt, summer skirt or dress, pants or shorts, socks, windcheater. **Tights are not to be worn with summer skirt.**

Winter Uniform
Winter Uniform is white or royal blue polo shirt, white skivvy, winter kilt, Navy pants or shorts, navy tights (girls), socks (boys), windcheater.

Scarves
Scarves must be navy. Other scarves, bandannas or headbands are not to be worn.

Labelling Items
We ask families to clearly label all items with a permanent marker.
Shoes

Black Leather School Shoes - lace up or buckle, or black pull on boots - ankle length. Note: sandals or runners of any type are not permitted. Shoes can be purchased from Burra Sports and Cycles and Leongatha Shoe Gallery.

Correct Shoes

Incorrect Shoes
Uniform Price List

College Uniform Price List – All Students

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Polo Shirt</td>
<td>White or Royal with School Logo</td>
<td>$29.00 - $32.00</td>
</tr>
<tr>
<td>Shorts</td>
<td>Navy Blue</td>
<td>$31.00 - $33.00</td>
</tr>
<tr>
<td>Windcheater</td>
<td>Navy Blue V-neck Windcheater with School Logo</td>
<td>$41.50 - $45.00</td>
</tr>
<tr>
<td>Winter Jacket</td>
<td>Navy Blue Waterproof Jacket with School Logo</td>
<td>$52.00 - $56.00</td>
</tr>
<tr>
<td>Shoes</td>
<td>Black Lace Up School Shoes or T-Bar Buckle Up</td>
<td>Student to Purchase</td>
</tr>
<tr>
<td>Scarves</td>
<td>Plain Navy</td>
<td>$9.00</td>
</tr>
<tr>
<td>Anklet Sock</td>
<td>White</td>
<td>$6.00</td>
</tr>
<tr>
<td>Hat</td>
<td>Navy Blue Brimmed Hat</td>
<td>$8.00</td>
</tr>
</tbody>
</table>

College Uniform – Girls

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer Dress</td>
<td>Junior Navy, Skye and White Check</td>
<td>$63.00 - $64.00</td>
</tr>
<tr>
<td>Summer Skirt</td>
<td>Junior Navy, Skye and White Check</td>
<td>$52.00</td>
</tr>
<tr>
<td>Winter Kilt</td>
<td>Junior Navy, Skye and Grey Check</td>
<td>$78.00</td>
</tr>
<tr>
<td>Slacks</td>
<td>Navy Pants – Girls Style</td>
<td>$38.50 - $41.50</td>
</tr>
<tr>
<td>Knee High Socks</td>
<td>White</td>
<td>$6.50</td>
</tr>
<tr>
<td>Tights</td>
<td>Navy</td>
<td>$10.00</td>
</tr>
</tbody>
</table>

College Uniform – Boys

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pants</td>
<td>Navy Pants – Boys Style</td>
<td>$34.00 - $38.50</td>
</tr>
</tbody>
</table>

College Uniform – PE / Sports

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Polo Shirt</td>
<td>Royal Blue Panelled Polo with School Logo</td>
<td>$35.00</td>
</tr>
<tr>
<td>Shorts</td>
<td>Navy Sports Short with School Logo</td>
<td>Price TBC</td>
</tr>
<tr>
<td>Rugby Top</td>
<td>Navy, Skye and White with School Logo</td>
<td>$59.00 - $63.50</td>
</tr>
<tr>
<td>Shoes</td>
<td>Runners</td>
<td>Student to Purchase</td>
</tr>
</tbody>
</table>

Supplier

Bux Wear operates a Uniform Shop at the College and is located between the R1 and R2 portables near the quadrangle. The Uniform Shop is open on Tuesdays from 12.30pm to 5.30pm.
At School

Structure of the Day

The school year is divided into four terms, with the first two terms referred to as Semester One and the last two terms as Semester Two. A school day is divided into 6 lessons (periods) of 48 minutes, giving a total of 30 periods for the week.

Students should be at school no later than 8.45am every day. Students are expected to be punctual for all classes.

Bell Times

<table>
<thead>
<tr>
<th>Time</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:55</td>
<td>Lockers</td>
</tr>
<tr>
<td>9:00</td>
<td>Form Assembly</td>
</tr>
<tr>
<td>9:05</td>
<td>Begin Period One</td>
</tr>
<tr>
<td>9:53</td>
<td>End Period One</td>
</tr>
<tr>
<td>9:54</td>
<td>Begin Period Two (no bell)</td>
</tr>
<tr>
<td>10:42</td>
<td>Recess</td>
</tr>
<tr>
<td>11:07</td>
<td>Lockers</td>
</tr>
<tr>
<td>11:11</td>
<td>Begin Period Three</td>
</tr>
<tr>
<td>11:59</td>
<td>End Period Three</td>
</tr>
<tr>
<td>12:00</td>
<td>Begin Period Four (no bell)</td>
</tr>
<tr>
<td>12:48</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:38</td>
<td>Lockers</td>
</tr>
<tr>
<td>1:43</td>
<td>Begin Period Five</td>
</tr>
<tr>
<td>2:31</td>
<td>End Period Five</td>
</tr>
<tr>
<td>2:32</td>
<td>Begin Period Six (no bell)</td>
</tr>
<tr>
<td>3:20</td>
<td>End Period Six - students dismissed for the day</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Time</th>
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<tbody>
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<td>9:54</td>
<td>Begin Period Two (no bell)</td>
</tr>
<tr>
<td>10:42</td>
<td>Recess</td>
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<td>Begin Period Three</td>
</tr>
<tr>
<td>11:59</td>
<td>End Period Three</td>
</tr>
<tr>
<td>12:00</td>
<td>Begin Period Four (no bell)</td>
</tr>
<tr>
<td>12:32</td>
<td>Lunch</td>
</tr>
<tr>
<td>1:22</td>
<td>Lockers – Move to Gym for Assembly</td>
</tr>
<tr>
<td>1:27</td>
<td>Begin School Assembly</td>
</tr>
<tr>
<td>1:55</td>
<td>Begin Period Five</td>
</tr>
<tr>
<td>2:37</td>
<td>End Period Five</td>
</tr>
<tr>
<td>2:38</td>
<td>Begin Period Six (no bell)</td>
</tr>
<tr>
<td>3:20</td>
<td>End Period Six - students dismissed for the day</td>
</tr>
</tbody>
</table>

USUAL - BELL TIMES

ASSEMBLY DAY - BELL TIMES
Lockers

Lockers are allocated on the first day of school. Students need to provide a strong padlock to keep their books and equipment safe and secure. Combination Padlocks are available at the office at a cost of $10.00.

Sick Bay

Students who become ill at the College should report to Sick Bay, located in the Secondary Teachers Assistant office. A medical form is required to be filled in by parents at enrolment. Parents are asked to keep this record up-to-date by informing the College of any significant injuries or illnesses which occur. Any student who is taking medication should report to the Sick Bay and leave the medication in the care of the First Aid Attendant. The College has a responsibility to send sick students home or seek medical advice. Families are strongly urged to have Ambulance cover.

Travelling To and From School

Students walking to and from school must use the walking path. Students riding their bicycles or scooters to and from school must wear a bike helmet and can store their bicycles and scooters in the Bike Bay in the quadrangle. Students must not ride their bicycle or scooters on school grounds.

Canteen

The School Canteen provides healthy and nutritious food at reasonable prices. Our Canteen Managers work full time and appreciate the assistance of parent volunteers each day. Volunteers are rostered on their preferred day and are needed about six times per year. Parents who volunteer are greatly appreciated.

Student Wellbeing Support

Some students may have difficulty settling into secondary college, making friends, coping with the workload, or dealing with personal problems. For this reason the college provides a school chaplain. Students are able to make appointments to talk to the School Chaplain through their Coordinator. Everything that students discuss with the School Chaplain remains confidential unless there is concern for student safety.

Parents who have concerns about their children and who need further guidance or advice should ring the college and ask to speak to the Year Level Coordinator. The School Chaplain also has a variety of resources, available for parents to borrow. Many of these offer advice on teenage parenting.

Additional Study Assistance

English Help and Maths Help classes are offered to all students Monday to Thursday each week. Students can attend these lunchtime sessions to gain one on one assistance with their work or to catch up on work missed through absence or illness.
Enrichment Program

The Enrichment Team is responsible for planning extracurricular programs that enrich the lives of students at the college. We aim to provide alternative opportunities for students to support their academic programs in the classrooms. These include:

School Production
The school will hold its production of “A Night to Remember” during the second last week of Term 3. The production will be a showcase for some of the best talent we have in this school. Performers include rock bands, singers, dance ensembles, comedy acts, school bands, gymnastic performances and many more.

Competitions
Competitions from outside organizations regularly correspond with schools. We aim to provide as many opportunities for students to participate in activities that will extend them. These are published regularly on the Enrichment Noticeboard and in the Community News bulletin.

School Magazine
This is an annual record of student experiences and which is compiled with the support of students and teachers. This is paid for in School Fees.

Student Leadership
Giving students the chance to improve their leadership skills is a priority of the Enrichment Department. Some examples of our students’ involvement include: Peer Support, Peer Mentoring, World Vision and Coastal Ambassadors Program.

Peer Support
Peer Support is a mentoring program in which all Year Seven students and a select group of Year Ten students participate. The students participate in a variety of activities to develop their organizational skills and have fun participating in a range of team building games. The program runs throughout Semester 1.

Lunchtime Activities
Some activities that are planned for students at lunchtime include:
- Board Games
- Sporting Activities & Competition
- Theatre Sports Competitions
- Chess Club
- Drama Performances
- Rock Bands / Music Performances
- Movies
- Treasure Hunts

Student Representative Council (SRC)
The SRC is a forum for elected students to be heard on issues that affect them. It is a well organised body, led by Year 12 students and plays a pivotal role in the organisation of student fund raising, student activities and a voice on College committees.

Gifted Education
Schools provide for all different ranges of abilities and we are constantly working to offer openings to students by extending their talents. This may be done as small group, class work or whole school activities. We are also successfully involved in a range of gifted programs such as Tournament of the Minds and Model United Nations Assembly.

Publicity
Giving students a sense of pride in their achievements can be accomplished by regularly reporting to local papers and beyond. Community Bulletin is also a vital form of communication that we use to ‘celebrate’ student successes.
**Instrumental Music Program**

Korumburra Secondary College students have the opportunity to learn a musical instrument and to participate in our extensive music program which is part of the South Gippsland Schools Music Program. (SGSMP)

The SGSMP provides instrumental lessons and tuition in bands to approximately 450 students across South Gippsland. The schools involved are: Korumburra, Leongatha, Mirboo North, South Gippsland and Wonthaggi Secondary Colleges. The program is staffed by trained music teachers who implement appropriate courses of study in both classroom and instrumental programs.

High priority has been given to developing performing groups including concert bands, big band and Celtic band and opportunities to enjoy the benefit of shared music performance.

Students have one ½ hour lesson on their chosen instrument per week, as well as a 1 hour band rehearsal. The cost to students is approximately $230 per year for lessons and band. A recruitment evening is held early in Term 1 for students and parents. There is no expectation that students have a musical background before joining the program.

Further details and an opportunity to register interest is available on the flyer inserted in the enrolment package.

**Communication Between School and Home**

**School Planners**

Students purchase a planner from the office. In this planner homework tasks are recorded along with other reminders and/or notes from teachers. Parents are asked to check and sign the planner on a regular basis.

**Reports and Parent/Teacher Conferences**

Written reports and parent/teacher conferences are provided at the end of Term 1 and 3. All parents and students are encouraged to attend the school for the conferences. We see it as very helpful for the student to attend the conference with the parent/s as the discussion taking place is about them. Receiving positive feedback is rewarding, as is discovering ways to change and improve performance.

**School Newsletter**

‘Community News’, the school newsletter, is available each fortnight to parents via email, facebook or can be downloaded from the College’s website at [www.korumburra.vic.edu.au](http://www.korumburra.vic.edu.au). The Newsletter helps to keep our school and the broader community in touch with activities occurring at Korumburra Secondary College.

**School Website**

Our Web Page, [www.korumburra.vic.edu.au](http://www.korumburra.vic.edu.au) has important information for students and parents also.
School Map
Korumburra Secondary College

Jumbunna Rd
Korumburra Victoria 3950

Telephone (03) 5655 1566
Facsimile (03) 5655 2673

korumburrasc@edumail.vic.gov.au
www.korumburrasc.vic.edu.au